

CONSTITUTION AND BYLAWS
OF
THE OREGON COUNCIL OF POLICE ASSOCIATIONS
POLITICAL ACTION COMMITTEE

Original: January, 1994
Revised: March, 1998

ARTICLE I

NAME AND DEFINITION

- (1) The name of this association is the Oregon Council of Police Associations, Political Action Committee (OCPA-PAC).
- (2) OCPA-PAC is a voluntary, non-profit, unincorporated association of current or retired state, county or municipal law enforcement personnel, and others who share their beliefs and support their values.
- (3) OCPA-PAC is established to assist the Oregon Council of Police Associations (OCPA) in seeking and directing financial support toward its legislative activities and objectives.
- (4) OCPA-PAC may establish any other Political Action Committee including, but not limited to, "Oregonians For Public Safety" as it deems necessary for the promotion of its values.

ARTICLE II

PURPOSE AND OBJECTIVES

- (1) Promote the welfare of active and retired state, county and municipal law enforcement employees in the state.
- (2) Encourage participation in political activities for the purpose of furthering governmental policies, legislation, administration and finances for the advancement of the cause of good government in the state.
- (3) Encourage participation in political activities to procure candidates and elect to office persons who are interested in the betterment of the working and retirement conditions of law enforcement officers.
- (4) Encourage participation in the initiative and referendum process (Ballot Measures) when measures impact the welfare of Public Safety Officers or objectives stated in 1-3 above.

ARTICLE III

BOARD OF TRUSTEES

(1) Composition and Number

- (a) The affairs of the OCPA-PAC shall be managed by a Board of Trustees which shall consist of members from the OCPA Executive Board and two OCPA-PAC members at large.
- (b) Members at large of the OCPA-PAC Board of Trustees shall be appointed by the Executive Board of the OCPA. Vacancies will be handled in the same manner.

- (c) Members of the OCPA-PAC Board of Trustees may be removed by a majority vote of the OCPA Executive Board.

(2) Tenure

- (a) Members of the Board of Trustees shall serve a one year term of office appointed during the first quarterly OCPA Executive Board meeting.

(3) Compensation

- (a) Members of the Board of Trustees may be compensated for actual expenses incurred in the performance of their official duties, and may receive a salary or other compensation as determined by the Board of Trustees.

(4) Officers

- (a) The Secretary-Treasurer of the OCPA Board of Trustees shall serve as the Secretary-Treasurer of the OCPA-PAC. the Secretary-Treasurer shall prepare written records and minutes of all meetings and transactions, and present those records for review at each regularly scheduled OCPA-PAC Board meeting.
- (b) The Chairperson of the OCPA-PAC Board of Trustees shall be chosen by the Board members during the first yearly meeting. The Chairperson is responsible for scheduling of meetings, business agenda, meeting order, records maintenance and execution of Board directed business.

(5) Powers

- (a) The OCPA-PAC Board of Trustees shall have such powers and authority as are customary for any governing body of a similar organization, and as set forth in this Constitution and Bylaws.
- (b) The OCPA-PAC Board of Trustees shall have the authority To expend funds as, at its discretion, will aid in the accomplishment of goals and objectives of the OCPA-PAC.
- (c) The OCPA-PAC Board of Trustees shall be responsible for soliciting financial support to the OCPA-PAC and directing that support to particular legislative activities, candidates and other operations, including ballot measures.
- (d) The OCPA-PAC Board of Trustees shall possess all the decision and policy authority of the PAC as granted by this Constitution. The Board of Trustees shall have the power to make binding interpretations of this Constitution, such rulings to remain in force and effect unless and until reversed by the Board.
- (e) Members of the Board of Trustees shall have one vote, and shall adhere to all legal requirements and restrictions set forth by law.
- (f) The OCPA-PAC shall defend and indemnify members of the Board of Trustees personal liability resulting from PAC operations, except in cases of willful violation of this governing Constitution and Bylaws, criminal misconduct, misfeasance, malfeasance or unauthorized representation of the OCPA-PAC by any means.

- (g) The OCPA-PAC may enter into contracts, conduct the regular affairs of business, and maintain office space, equipment, facilities and services needed for day to day operations.
- (h) The OCPA-PAC Board of Trustees may hire employees or contract for services as it may deem necessary to carry out the objectives of the OCPA-PAC, subject to the ability of OCPA-PAC to finance such commitments.

ARTICLE IV

LIMITATIONS

- (a) No contributions shall be made to any candidate, initiative, campaign or political committee unless specifically authorized by the OCPA-PAC Board of Trustees.
- (b) Only the OCPA Board of Trustees shall determine amount of contributions.
- (c) A member of the OCPA-PAC Board of Trustees shall not allow his/her name to be used in representation of the OCPA-PAC or any candidate who is running for election to a partisan political office without authorization by the Board of Trustees.
- (d) A member of the OCPA-PAC Board of Trustees shall not in any way infer OCPA-PAC endorsement of any candidate unless the Board of Trustees has already addressed said candidate for the primary or general election.
- (e) The OCPA-PAC shall develop policy regulations governing the endorsement process. Powers of implementation

and interpretation of policy shall remain solely with the Board of Trustees.

- (f) The OCPA-PAC shall not be politically partisan, but shall represent the views of its active members on a bipartisan basis.
- (g) The OCPA or OCPA-PAC name and/or initials may be used for public endorsement of legislative candidates or issues, or for other purposes, only upon the express written authorization of the OCPA-PAC Board of Trustees, and only in compliance with the terms and limitations expressed in that authorization.
- (h) OCPA-PAC members or associates may not authorize the use of the OCPA or OCPA-PAC name without the express written consent of the OCPA Board of Trustees. Authorized use of the OCPA name does not include the use of the names of individual member associations unless that member association has specifically consented thereto.

ARTICLE V

MEETINGS

(1) Regular Meetings

The Board of Trustees shall meet as needed in order to conduct

the business of OCPA-PAC. Regular meetings shall be held at such time and place as may be determined by the Board of Trustees.

(2) Special Meetings

Special meetings of the Board of Trustees may be called by the Chair on his/her own initiative or upon the written request of three members of the Board of Trustees.

(3) Annual Meetings

There shall be an annual meeting of the Board of Trustees at such time and place as the Board of Trustees may determine. The annual meeting shall be open to the membership and the member shall be given at least two weeks notice of the time and place of the annual meeting. Notice shall be given in the manner deemed most expeditious by the Board of Trustees.

(4) Notice

Members of the Board of Trustees shall be given not less than three days notice of the time and place of any meeting of the Board of Trustees. The notice required shall be given in writing. The presence of a member of the Board of Trustees at any meeting thereof shall constitute a waiver of notification.

(5) Quorum

A majority of the number of Trustees appointed to serve on the Board of Trustees constitute a quorum for purposes of conducting business.

(6) Rules of Order

"Roberts Rules of Order" shall govern the conduct of all meetings.

ARTICLE VI

FINANCES

Section 1. Accounts

- (a) The OCPA-PAC shall establish and maintain an account for all income received.
- (b) The account shall list authorized signatures. Those signatures will be the OCPA-PAC Chairperson, Secretary-Treasurer and Managing Director or other designated official.

Section 2. Expenditures

- (a) No expenditures shall be made without the signature of both the Secretary-Treasurer and the Chairperson or the Managing Director of the OCPA-PAC.

Section 3. Bonds and Audits

- (a) The Board of Trustees shall be responsible for maintenance and accounting of all financial records and reports of the OCPA-PAC and shall have an independent certified public accountant perform an annual review of all financial transactions conducted by the OCPA-PAC.

- (b) The OCPA-PAC will adhere to all reporting requirements set forth by the office of the Secretary of State for PACS.

ARTICLE VII

DISSOLUTION

- (1) Dissolution of OCPA-PAC or PACs shall be by a majority vote of the OCPA-PAC Board of Trustees.
- (2) In the event of dissolution, all of the assets or property of the OCPA-PAC or PACs shall be disposed of in accordance with the law.

ARTICLE VIII

AMENDMENTS TO THE CONSTITUTION

This Constitution and Bylaws shall be amended by a majority vote of the Board of Trustees. Amendments to the Constitution and Bylaws may be initiated by the Board of Trustees of the OCPA-PAC or the Executive Board of the OCPA.

Brian DeLashmutt
March, 1988
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